

# Sarah Dixon

Lifelong enthusiast. Copywriter. Author. Grant, bid & tender writer.

📍 York, North Yorkshire, United Kingdom

🌐 in/yourenthusiast

✉ Contact@sarahdixonwriter.com

☎ (+44)7913039329

## Professional Profile

I'm a writer. I love words, and I love playing with them. I get a thrill out of taking even the most mundane of subjects and turning it into something engaging. A lifelong enthusiast, I take that passion and channel it into getting the message about your great idea across.

I'm a children's author, and I enjoy school visits, book signings and promoting reading & writing wherever I can. I grew up watching and reading Sci-Fi and Fantasy, and that's what I love to write, too. As well as publishing the first in the Alfie Slider series, I'm working on the sequel and a YA fantasy novel. I am also writing a Sci-Fi book for grown-ups for my MA.

I am proud to have built a freelance business writing blog posts, grant applications, and bids & tenders for clients around the world. I have a reputation for excellence and timeliness of delivery. I pack each sentence with contagious enthusiasm and enjoy coming up with new ideas to make your bid, application or marketing campaign successful.

## Career Summary

### Freelance Writer

YORK  
2017-Date

As a freelance writer, I am willing to lend my skill with words to pretty much anyone (as long as the ethics are right). I bring my natural enthusiasm and talent for communication and use them to get your message across in a creative and engaging way.

I offer the following services:

**Bid Writing, Grant Applications** - Associate Bid Writer working on building services & facilities management bids and tenders. Associate Bid Writer (Quality Control) for The Nichols Group, via Bid Solutions.

Grant Applications for local organisations including schools, village halls and local radio stations. Working with both charities and Social Enterprises.

**Copywriting** - Associate Writer for DistantJob, Inspiring Interns, LinkedIn Optimization, OliveKnows, The HOTH, and others.

### The Netfolk Limited

YORK  
2002 – 2017

### Operations Manager

The Netfolk Ltd. is a small business which provides Business Analysis to clients from both the public and private sectors. In my role as Operations Manager, I undertook administrative duties and assisted in directing the strategic operations contributing to the sustainable success of the business. In addition to this role I provided copywriting and grant fundraising services to private clients and local charities.

## Education

### University Degree

MILTON KEYNES  
2016-2018

### The Open University

MA, Creative Writing. Major: Creative Fiction. Minor: Scriptwriting.

### Bachelor's Degree

MILTON KEYNES  
2002 – 2009

### The Open University

BSc (Open) Health & Social Care

## Competencies

### IT Skills

Microsoft Office



Dropbox



Scrivener



### Languages

English



English (US)



### Other Skills

Copywriting



Grant Applications



Bids & Tenders



## CPD

2018 – Neuro Linguistic Programming Practitioner Certification

2018 – Become a Winner (Bid Writing Workshop)

2017 – Bling! SEO

2017 - Art of Grant Writing

2017 - Quality Improvement in Healthcare

2017 - Working in Healthcare, Level 2

2009 - Certificate in Fundraising Management, Institute of Fundraising.

## Notable Achievements

2018: Publication of Alfie Slider and the Frozen Prince

2018: Top in heat, 1<sup>st</sup> Round, NYC Midnight Short Story Challenge.

2017: Shortlisted for York Women Mean Business Award

2017: Red Ribbon Winner – Wishing Shelf Book Awards

2017: Shortlisted for the Magic Oxygen Literary Prize & Anthology Entry

2017: Publication of Alfie Slider vs the Shape Shifter

2016: Winner, Life Plus 2M Writing Competition & Anthology Entry

2016: Awarded the Aine Marie Chadwick Trophy (National Association of Writers' Groups)

2016: Shortlisted for the Luna Press Publishing Competition & Anthology Entry